

Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

May 8, 2025

APPROVED BY BOARD

MEMORANDUM

To: Members of the Board of Education
From: Thomas W. Taylor, Superintendent of Schools
Subject: Expenditure Authorization to Enter into Contracts of \$25,000 or More

☐ Information ☒ Action

Superintendent Recommendation:

The superintendent recommends that the Board of Education authorize the execution of contracts of \$25,000 or more and the expenditures up to the value indicated.

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; now therefore be it

Resolved, That having been duly advertised or justified, the following contracts be awarded to the most responsive and responsible bidders or offerors meeting specifications up to the indicated value, as follows:

1139.5 Actuarial Consulting Services—Extension
Responsible Offices: Office of the Chief Financial Officer—Office of Finance
Description: This is a request to exercise the first of two annual extensions of the contract for the continuation of providing actuarial valuation and retirement consulting services to Montgomery County Public Schools (MCPS). The actuary performs annual actuarial valuations for the MCPS Employees' Retirement and Pension System, and Other Post-Employment Benefits Trust and Other Post-Employment Benefit plans (Plans). The annual actuarial valuation report will include recommendations of the Board of Education's annual contribution to the Plans for the subsequent fiscal year, as well as the funded ratio and Plans liability estimation. Every three to five years, the actuary performs experience studies and monitors and reports on reasonability of actuarial assumptions and methods. The actuary also provides a report for the Plans that assist MCPS in completion of the Annual Comprehensive Financial Report, by working with central office staff and performing complex

calculations to compile the report. As needed, the actuary will prepare cost analyses for the cost of proposed changes to benefit provisions of the Plans and provide commentary from an actuarial perspective on administrative implications.

Procurement Authority: Annotated Code of Maryland, Education Article § 5-112, and Board of Education (Board) Policy DJA, *MCPS Procurement Practices and Bid Awards*

Awardee:

Gabriel Roeder Smith & Company, Chicago, Illinois

\$128,500

220802

Academic and Educational Goods and Services—Extension

Responsible Office: Office of Strategic Initiatives—Districtwide Professional Learning

Description: This is a request to exercise the first of four annual extensions of the contract bridged through The Interlocal Purchasing System is a professional learning evaluation and data hub including a coaching tracking tool to monitor and manage educator growth within MCPS. It is used with professional learning across the system. For the 2025–2026 school year we will be creating a tracking and coaching tool that cross-functional teams will use. A districtwide walk-through tool is being created for anyone in a school to observe. The system has a data analytics capacity easy to use and read dashboards to guide and monitor the work of the cross-functional teams with schools.

Procurement Authority: Annotated Code of Maryland, Education Article §5-112 (a) (3)

Awardee:

KickUp, Inc., Claymont, Delaware

\$86,294

4317.1

Nonviolent Crisis Intervention Program—Extension

Responsible Offices: Office of the Chief Academic Officer—Office of Special Education

Description: This request seeks approval to exercise the annual contract for the purchase of Classroom Culture Planner Workbooks from the Crisis Prevention Institute to complement the Classroom Culture Training for school leaders and educators to address significant disproportionality in the suspension of African American students. Implementing Classroom Cultures is one of the planned response activities within the Comprehensive Coordinated Early Intervention Services Grant. These workbooks serve as essential tools for participants, helping them organize key strategies to manage the classroom, foster a safe space that promotes learning, reflect on training content, and effectively apply learned strategies in their classrooms. The Classroom Culture Training provides practical management techniques that enhance classroom environments and reduce disruptions, with an ultimate goal of reducing out-of-school suspensions. In spring

2024, 94 school-based and central office staff were trained as trainers in the program. These trainers deliver the professional learning to staff at the grant target schools as part of the Fiscal Year 2025 Comprehensive Coordinated Early Intervention Services Grant.

Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and Board Policy DJA, *MCPS Procurement Practices and Bid Awards*

Awardee:

Crisis Prevention Institute, Inc., Milwaukee, Wisconsin

\$77,475

4378.1

Defined Contribution Investment Consultant—Extension
Responsible Offices: Office of the Chief Financial Officer—Office of Finance

Description: This is a request to exercise the annual extension of the contract with RVK, Inc., which provides investment consulting services to the MCPS Defined Contribution Investment Committee (DCIC) and MCPS staff for its voluntary 403(b) and 457(b) plans (DC Plans) including: 1) assist with the preparation, periodic review and/or revision of investment policy statement and other plan policy documents as necessary; 2) changes to the DC Plans' investment menus based on the DCIC's philosophy, DC Plans' objectives and performance of investment options and investment alternatives; 3) assist with the selection of appropriate benchmark indices and style peer groups for the investment options and investment alternatives; 4) assist with the planning, monitoring and review of asset transitions among investment options; 5) provide periodic plan fee reviews including the DC Plans' fee structure, and peer benchmarking; 6) provide reviews of the DC Plans' default investment options; 7) assist with participant communication reviews, as requested by MCPS; 8) monitor the periodic investment options performance; 9) assist with the investment alternative searches and due diligence; and 10) provide DCIC and staff education (excluding participant education) on investment principles and topics, regulatory and DC Plans governance topics, fiduciary standards, and industry trends and best practices as requested, or deemed necessary, or appropriate.

Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and Board Policy DJA, *MCPS Procurement Practices and Bid Awards*

Awardee:

RVK, Inc., Portland, Oregon

\$137,917

- 4398.1 Xfinity Center for Graduation Ceremonies
Responsible Offices: Office of School Support and Improvement—Office of Well-Being and Student Services
Description: This is a request to approve a new contract with Xfinity Center for graduation ceremonies for the following schools: Montgomery Blair and Walter Johnson high schools. These two high schools have the largest graduating classes in the district. Walter Johnson has 706 seniors, and Montgomery Blair has 677 seniors. Xfinity was chosen to accommodate the number of guests similar to what is offered for smaller high schools. The costs of security and building services is significant and MCPS was provided a one-time discounted price of \$154,834 to use the facility for one day for the two ceremonies. Any future use of the venue has been estimated at \$180,000 per day.
Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and Board Policy DJA, *MCPS Procurement Practices and Bid Awards*
- Awardee:
The University of Maryland, College Park, Maryland \$154,834
- 4899.1 The University of Maryland, Baltimore County (UMBC) for Graduation Ceremonies
Responsible Offices: Office of School Support and Improvement—Office of Well-Being and Student Services
Description: This is a request to approve a new contract with The University of Maryland, Baltimore County, for graduation ceremonies for 14 MCPS high schools, Bethesda-Chevy Chase, Clarksburg, Gaithersburg, James Hubert Blake, Northwest, Paint Branch, Quince Orchard, Rockville, Richard Montgomery, Seneca Valley, Sherwood, Springbrook, Wheaton, and Winston Churchill High Schools. The venue is used to accommodate the graduating class sizes for the schools, as well as to be responsive to families' desire for greater parking accessibility.
Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and Board Policy DJA, *MCPS Procurement Practices and Bid Awards*
- Awardee:
OVG Facilities, LLC, dba Chesapeake Employers Insurance Arena/UMBC Event Center, Baltimore, Maryland \$292,712
- 4938.1 School-Based In-Person and Virtual Mental Health Therapeutic Services—Extension
Responsible Offices: Office of School Support and Improvement—Office of Well-Being and Student Services
Description: This is a request to exercise the extension of the contract to include summer camp, which will be a continuation

of the services currently provided. Camp Greentree is a summer day-treatment program serving elementary, middle and high school students whose functioning is compromised by behavioral, emotional and/or mental health challenges. The needs of participating children are beyond the scope of a typical summer camp program, and it is these special needs which the design of the Camp Greentree program addresses. Students who participated in Camp Greentree came through a referral from their JSSA therapist and/or pupil personnel worker and who qualify for McKinney-Vento services. The students were identified to support them with their continued mental health needs during the summer months. Camp Greentree is paid for through McKinney Vento grants and the Maryland Community Health Resources Commission grant for the 2025 school year. Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and Board Policy DJA, *MCPS Procurement Practices and Bid Awards*

Awardee:

Jewish Social Service Agency, Rockville, Maryland

\$485,560

5008.1

Video Services for Graduation Ceremonies

Responsible Offices: Office of School Support and Improvement—Office of Well-Being and Student Services

Description: This is a request to approve a new contract for video services at Daughters of the American Revolution (DAR) for graduation ceremonies. Seven high schools graduate from DAR: Albert Einstein, John F. Kennedy, Col. Zadok Magruder, Northwood, Watkins Mill, Thomas S. Wootton, and Walt Whitman. Historically, MCPS TV supported video and streaming services for the schools graduating from DAR / Constitution Hall because prior to 2020, most MCPS schools used DAR as a venue. Now that more high schools use UMBC, MCPS tv will support the graduation ceremonies at that location as there is not enough MCPS TV staff to support graduation ceremonies at UMBC and DAR simultaneously. DAR requires the use of their approved vendor.

Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and Board Policy DJA, *MCPS Procurement Practices and Bid Awards*

Awardee:

Quince Imaging Inc., Sterling, Virginia

\$40,696

5009.1

Data Management Infrastructure

Responsible Office: Chief of Staff—Department of Communications

Description: This is a request to approve a new annual maintenance contract with Chesapeake Systems International,

LLC. The contract provides for annual maintenance, installation and emergency repair for studio equipment, broadcast systems, and video storage servers all supporting MCPS-TV. The vendor supports studios at the Carver Educational Services Center and at the 15 W. Gude Central Services buildings.

Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and Board Policy DJA, *MCPS Procurement Practices and Bid Awards*

Awardee:

Chesapeake Systems International, LLC, Baltimore, Maryland	\$60,641
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7244.2

Implementation of a Video Software Editing Platform for the Montgomery County Public Schools High School Interscholastic Athletics Program

Responsible Office: Office of School Support and Improvement—Department of Athletics

Description: This is a request to approve the funding of the third year of a three-year contract for a video software editing platform for interscholastic athletics programs.

Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and Board Policy DJA, *MCPS Procurement Practices and Bid Awards*

Awardees:

Agile Sports Technologies, Inc., dba Hudl, Lincoln, Nebraska	\$125,000
Pixellot US, Inc., New York, New York	<u>\$175,000</u>
Total	\$300,000

TOTAL PROCUREMENT CONTRACTS \$25,000 OR MORE	\$1,764,629
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Note: Contract amounts will be based on individual requirements.

Formal bids and request for proposals (RFPs) were obtained and evaluated by the Division of Procurement, Office of Finance, in consultation with the users. The tabulations, cost comparisons, and budget account verifications are available in the Division of Procurement files. Summary information about vendors that receive payments of \$25,000 or more during a fiscal year, July 1 through June 30 of the following year, is available in the Funding Accountability and Transparency database on the MCPS website. The information identifying vendors by names and locations is the information submitted on the Internal Revenue Service Form W-9 with local affiliates noted as applicable.

TWT:IAW:RR:amd

Attachment

Bid Activity Report
May 8, 2025

Attachment

BID/RFP No.	BID/RFP NAME	No. of Vendors Mailed	No. MFD Vendors Mailed	Total No. of Bids Received	Total No. of MFD Bids Received	Total No. of Bids Awarded	Total No. of MFD Contracts Awarded
1139.5	Actuarial Consulting Services—Extension	39	1	11	1	1	0
220802	Academic and Educational Goods and Services—Extension				N/A		
4317.1	Nonviolent Crisis Intervention Program—Extension				N/A		
4378.1	Defined Contribution Investment Consultant—Extension	7	0	2	0	1	0
4398.1	Xfinity Center for Graduation Ceremonies				N/A		
4899.1	The University of Maryland, Baltimore County for Graduation Ceremonies				N/A		
4938.1	School-Based In-Person and Virtual Mental Health Therapeutic Services—Extension	22	7	5	1	1	0
5008.1	Video Services for Graduation Ceremonies				N/A		
5009.1	Data Management Infrastructure				N/A		
7244.2	Implementation of a Video Software Editing Platform for the Montgomery County Public Schools High School Interscholastic Athletics Program	2	0	2	0	2	0
9800.1	Referees and Officials for Systemwide Athletics				N/A		